

# FEATURES

EFAMT® Grant Wizard is designed to keep all those problems with grant funded projects under control.

## Solution for Partners, Coordinators and Organisations

Feature	Enabling / purpose
<b>Defining project parameters</b> The rules for each projects are designed with "Set It & Forget It" principles	<ul style="list-style-type: none"> <li>• Pre set models for set up</li> <li>• The parameters are designed to meet the call specifics and user's needs</li> <li>• The parameters are set separately at a project level and at partner level</li> <li>• Designed to ensure proper data management at project level taking into account the specifics of each project partner</li> </ul>
<b>Timesheets</b> Time for personnel is registered in a transparent way	<ul style="list-style-type: none"> <li>• Simple data input</li> <li>• Possibility to enter timesheets for all projects in one place</li> <li>• Simple and correct transfer of data between work packages or even projects</li> <li>• Daily or monthly input possible</li> <li>• Data with all the relevant information ready to print at any time</li> <li>• No room for error; transparent double entries, work packages displayed only within the correct time periods</li> <li>• The data can be entered by the administrative staff</li> </ul>
<b>Invoices</b> All project costs are registered in a simple and effective way	<ul style="list-style-type: none"> <li>• Simple data input</li> <li>• No irrelevant data</li> <li>• Structured to accommodate the philosophy of grant funded projects</li> <li>• The data can be entered by the administrative staff</li> </ul>
<b>Comparing Actual to plan</b> Transparent overview of planned and actual costs	<ul style="list-style-type: none"> <li>• Easy access at any time from any location</li> <li>• Comparison of actual to plan costs at different levels</li> <li>• Possibility to plan the cash flow and avoid cash shortages</li> <li>• Cash flow control based on different types of costs</li> </ul>
<b>Analyses</b> Over 200 analyses enabling monitoring of data and preparation of project reports	<ul style="list-style-type: none"> <li>• Data for any kind of report generated in the analysis</li> <li>• Monitoring of data:               <ul style="list-style-type: none"> <li>◦ At summarised or detailed level</li> <li>◦ For individual partner, entire project or organisation</li> <li>◦ For combination of data; by cost categories, workpackages, activity types etc.</li> </ul> </li> <li>• Data displayed according to your settings:               <ul style="list-style-type: none"> <li>◦ With or without overheads</li> <li>◦ In used time or costs</li> <li>◦ All costs or refunded costs only</li> </ul> </li> </ul>

## Other special features

### Templates

- Eligibility template
- Conversion template
- Cost templates to fit different types of grant schemes:
  - timesheets
  - usual costs
  - linear depreciation
  - personnel costs
  - travel costs

### Currency conversions

Automatic conversion for all currencies provided by ECB on chosen date:

- date of cost
- end of reporting period
- date of the report

### Access rights

Password protected and precisely determined for each user:

- full access to data, including analysis
- entering costs and/or timesheets only
- viewing project and partner settings, editing is not possible
- generating reports

### Audit trails

- trails of individual user activity
- trails of individual record changes (history)

### Special modules

- 6<sup>th</sup> and 7<sup>th</sup> Framework Programme
- Other custom designed modules, for example for the Slovene market:
  - EFAMT Tax
  - CRP
  - TAP
  - Bilateral Research Project

## Security

Log in occurs through password protected access. Internet connection is encrypted. All the data is secured in a database, which is protected against data loss and unauthorized access & modifications.

## Complementary Service

- Technical help desk: Technical experts at RR & CO. are available via mail or phone to help resolve any technical issues.
- Grant consultant help desk: By arrangement, the grant experts are also available to resolve any issues regarding grant rules.

On-line demo and free trial version at:  
[www.efamt.eu](http://www.efamt.eu)

## Notes

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Instant price quotation available on:  
[www.efamt.eu](http://www.efamt.eu)

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