



Mestna občina
Ljubljana

Mestna uprava

**Služba za razvojne
projekte in investicije**

Odsek za razvojne
projekte

Referat za statistiko
in analize

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THE CIVITAS INITIATIVE
IS CO-FINANCED BY THE
EUROPEAN UNION

Nr. 510-1/2008- 342

Date: December 9, 2010

TO WHOM IT MAY CONCERN

Letter of reference

The City of Ljubljana is using the internet application EFAMT® Grant Wizard for managing finances of the FP7's project CIVITAS ELAN, where the City of Ljubljana is the coordinator. Altogether we are 38 partners in the project, from seven different countries. The implementation of the GA TREN/FP7TR/218954/"ELAN" started on 15th of September 2008 and will end on 14th September 2012.

The online access and flexibility of EFAMT® enable the coordinator and project partners to record use of resources in the project, produce financial reports and constantly monitor the use of resources through cost-budget analyses at partner and project level.

The added value of EFAMT® lies in its possibility to report on different levels of a very complex structure of the project by: work packages, measures, tasks, deliverables, milestones, cost categories and activity types. Moreover, the large number of partners and constant data changes are a challenging aspect of coordination of the project, yet managed successfully with EFAMT®.

All the financial reports are very precise and meet the requirements of the EC, therefore the auditors appreciated the level of detailed information that can be provided from EFAMT® and compared with official accounting records of the organisation.

We strongly appreciate using the services of RR & CO, Knowledge Centre Ltd. and the cooperation with its very professional and highly motivated team.

Sincerely,

Zdenka Šimonovič
Head of office,
Project Coordinator



Darja Lesjak
Director